

### **Purpose**

The purpose of this policy is to specify when a student may and may not withdraw from a course for which he or she is enrolled.

### **Policy**

A student may withdraw from a course for which he or she has enrolled at any time within the first ten (10) days of the designated start date of the course.

Any time after the first ten (10) days of the designated start date of the course, a student may only withdraw from a course for which he or she is enrolled upon approval from the School Director and Counselor after consideration of circumstances related to the students' Personal Learning Plan.

Signature:

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Board Chair

Date