

Structured Support Plan 2017-18

The Structured Support Plan is put in place to ensure students receive the necessary help in a structured environment to get on pace and complete the requisites for a timely graduation. As a result of said policy, the following will occur:

- Requirement to attend Learning Center at a specific time until the Success Coach removes student from SSP. Students will have a set amount of tasks that need to be completed before they leave for the day.
- Assigned attendance times related to SSP will be mandatory.

Failure to attend on the designated days and times will result in truancy and an unexcused absence.

Here are the parameters that will determine the level at which students will be placed along with the coordinating weekly mandatory attendance hours. Students will be placed on a SSP Level that is determined by the total number of weeks they are off pace in one or more courses:

Level 1: 2 weeks Off Pace

- **Mandatory Attendance and Task Requirement** – Students will come to the Learning Center at a specific assigned time. Students will have the opportunity to leave after **8 tasks are completed for the day**.
- Weekly/ 3 days a week
- Email notification to student and parent using our SSP template. Phone or text parent if parent does not confirm receiving the email.

Level 2: 3 or more weeks Off Pace

- **Mandatory Attendance and Task Requirement** – Students will come to the Learning Center at a specific assigned time. Students will have the opportunity to leave after **12 tasks are completed for the day**.
- Weekly/ 4-5 days
- Parent meeting with Administration
- Possible loss of full-time use of school-issued laptop if compliance is not shown to Level 2 requirements. Available on daily check-out/check-in basis for Learning Center use only
- Possible suspension from DATC Program if compliance is not shown to Level 2 requirements.

*Prior to being put on SSP, the class Instructor will notify the student when they are 1 week or more behind in their course and schedule a time to work together in the Learning Center to get caught up. Teachers will also collaborate with Success Coaches to determine the best plan for SSP students.