

**Utah Career Path High**  
**Policy: Parent Grievance Policy**  
Approved: 8.27., 2013

The purpose of this policy is to clarify for parents a process by which concerns can be addressed. The Board of Directors of Utah Career Path High (the "School") values and welcomes open communication between parents, faculty, staff, administration, and the Board. The Board encourages active parent participation in their children's education, and hopes that parents will feel empowered to voice their opinions, volunteer in and out of the classroom for the School, and work as a team to provide the best education for their children. The Board also believes that individuals can generally resolve their own disputes through open, respectful communication. If a situation arises that cannot be resolved between the parties involved, then this policy will be used.

The purpose of this policy is to ensure that parents understand the process for pursuing the resolution of grievances, concerns and disputes involving the School.

Concerns Involving School Personnel

A parent who has a complaint involving a teacher, staff member or member of the School's administration (including the Director) must first address the issue with the other individual involved and work reasonably and in good faith to resolve the concern.

A parent that is not able to resolve the dispute himself or herself may then raise the issue with the School's Director.

If a parent's complaint involves the Director, the parent must first address the issue with the Director and work reasonably and in good faith to resolve the problem.

In the event the parent and the Director are unable to resolve a complaint and the parent wishes to bring the issue to the Board's attention, the complaint may be directed to the Chairman of the Board in writing. The written explanation shall specify the details giving rise to the complaint, including details of attempts to resolve the problem, and the requested solution. The Board will then consider the complaint and take whatever action it deems appropriate.

Concerns Involving Board Policy

If a parent has a concern regarding Board policy, the parent may communicate their concern to the Chairman of the Board in writing. The written explanation shall specify the details giving rise to the concern, and the requested solution. The Board will then consider the concern and take whatever action it deems appropriate. The parent may address the Board during the "public comment" portion of a Board of Directors meeting.

Concerns that involve administrative practices or procedures should be addressed with the Director rather than the Board.

Signature:

*Robyn Bagley* 8/27/13  
Robyn Bagley, Board President Date